

**Village of Port Dickinson
Monthly Board Meeting
January 8, 2019
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	William Graves
	Treasurer	Sandra Reifler
Absent	Clerk	Susan Fox

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke.

Welcome and introduction to new County Legislator Richard Balles,

APPROVAL OF MINUTES:

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the December 11, 2018 meeting,

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

PUBLIC COMMENT:

- Question regarding credit card use. Mayor Burke responded that the Village has no credit cards.
- Question regarding how invoices are paid. Vouchers are signed by employees when services/products are received and Trustees also sign vouchers for their respective departments.
- Question regarding independent audits. Mayor Burke responded that the Village will be contracting for an auditor later in the meeting.
- There will be a conference call regarding water main replacement on 1/14/19.

TREASURER'S REPORT:

Written report to be filed with the Village Clerk.

AUDIT AND PAYMENT OF CLAIMS: Abstract #8 (2018-2019)

Motion by Trustee Cashman, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$13,860.00

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

Trustee Harding will review vouchers #9 and #29 before they are paid.

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$5,412.38

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$5,766.91

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

COMMUNICATIONS:**COMMITTEE REPORTS:**

Administration/Community Association: *Have provided estimate on building repairs to insurance company. Code Enforcement has continued to followup on violations that were issued in the Summer and Fall of 2018.*

Parks/Public Works: *Trustee Harding reported that everything is going well. Christmas tree collection will end at the end of January.*

Planning Board:**Public Safety:**

The Port Dickinson Fire Department will not have their monthly meeting until 1/14/19

The Port Dickinson Police Department responded to 2146 calls for assistance, gave mutual aid 0 times, they wrote 44 Traffic Tickets, made 1 Arrest for marijuana.

Motion by Trustee Cashman, seconded by Trustee Aagre, for a Resolution hiring David Ely as a fulltime Police Office effective 1/8/19 at a salary of \$30,000/yr.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a Resolution hiring Daniel Demer as a part-time Police Office effective 1/8/19 at a salary of \$16/hr.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Water/Sewer :

1. *DPW has had several problems at the Wayne Ave Pump Station and Watson Ave Lift Station due to sewer lines clogged by trash that was tossed down residential toilets, when those items should have been tossed into the garbage can. Items not of a biodegradable nature should not be flushed down the toilet. Disposable diapers also clog the pipes, as do items that float, because those items are never submerged sufficiently to reach the outflow pipes. Remember: Toilets are not Garbage Cans! It's very expensive to repair or replace a burned-out pump, or dig up a street to fix a clog, and this directly impacts the O & M amount (operation & maintenance) on the sewer & water bills.*

2. *The Broome County Office for Aging will soon be conducting a countywide survey as part of its **Age Friendly Project**, which is aimed at prioritizing the wants & needs of residents aged 55+. The survey is being drafted this month and copies will be available at the Front Desk at Village Hall. Residents are encouraged to come by, take a copy or two for their household, complete the questionnaire, and return it to the special box in the lobby or put it in the Drop Box. Results will be collected until mid April. The County will then review the findings and work collaboratively with other jurisdictions to try and find some solutions. People aged 60+ currently comprise 24.5% of the county population and by 2025, it will rise to 30+.*

Zoning:**RESOLUTIONS:****OLD BUSINESS:****NEW BUSINESS:**

1. Mayor Burke reported that the insurance company will reimburse the Village about \$45,000 for repair of the building and an additional check for cleanup. USDA grant application requested photos of Village Hall and damage to building. \$18000 is the architect fee for the entire project from design to completion. \$26000 projected fee for repair of mortar in the front of the building in the projected 2019-2020 budget, \$10000 for roof repair in projected 2019-2020 budget. Question of need for temporary structure for fire trucks.
2. Discussion of continuing grass pickup until the end of May. Notices will be included in water reading notices, water bills and Spring newsletter.
3. Mayor Burke met with an auditor regarding annual Village audits.
Motion to hire Michael Wolyniak for an amount not to exceed \$2500 in the 2019-2020 budget.
AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

ADJOURNMENT: Motion by Trustee DeGennaro, seconded by Trustee Harding for a motion to adjourn at 6:30 PM.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	December	Police Commissioner:	Trustee M. Cashman
Report Year:	2018	Chief:	Douglas Pipher
Report Date:	01/07/19	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:124 (137)

Check welfare-2
DV-1
Multi v&t-1
Dispute-1
Suspicious-4
MVA-1
Larceny/ criminal mischief-1
Med calls-3
PDFD-2
Mental health-1
Domestic-4
Agg harassment-2
Credit card fraud-1
Mult.V&t-1
Assist motorist-1
Harassment-1
Traffic stop-1
Disturbance-1
Burglary-1
Civil matter-1
Accidental overdose-1
Elderly lift assistance-1

Miscellaneous-89 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

Assist Other Agencies-(7)

Binghamton Police

Traffic stop with weapon-1
Broome County Sheriff
 Disturbance-1

Vehicle and Traffic Enforcement

TSLE&D Issued-44
 Miscellaneous-38
 Cell phone use(1225.c2)-0
 Texting(1225.d)-0
 Window tint-0
 Seatbelts-1
 Child safety seat-1
 Speeding-2
 Speeding in school zone-1

Aggressive driving-4

Parking tickets issued-(24)

Charges-1(2)

One 21 year old male charged with UPM, a violation.

Patrol vehicle #492

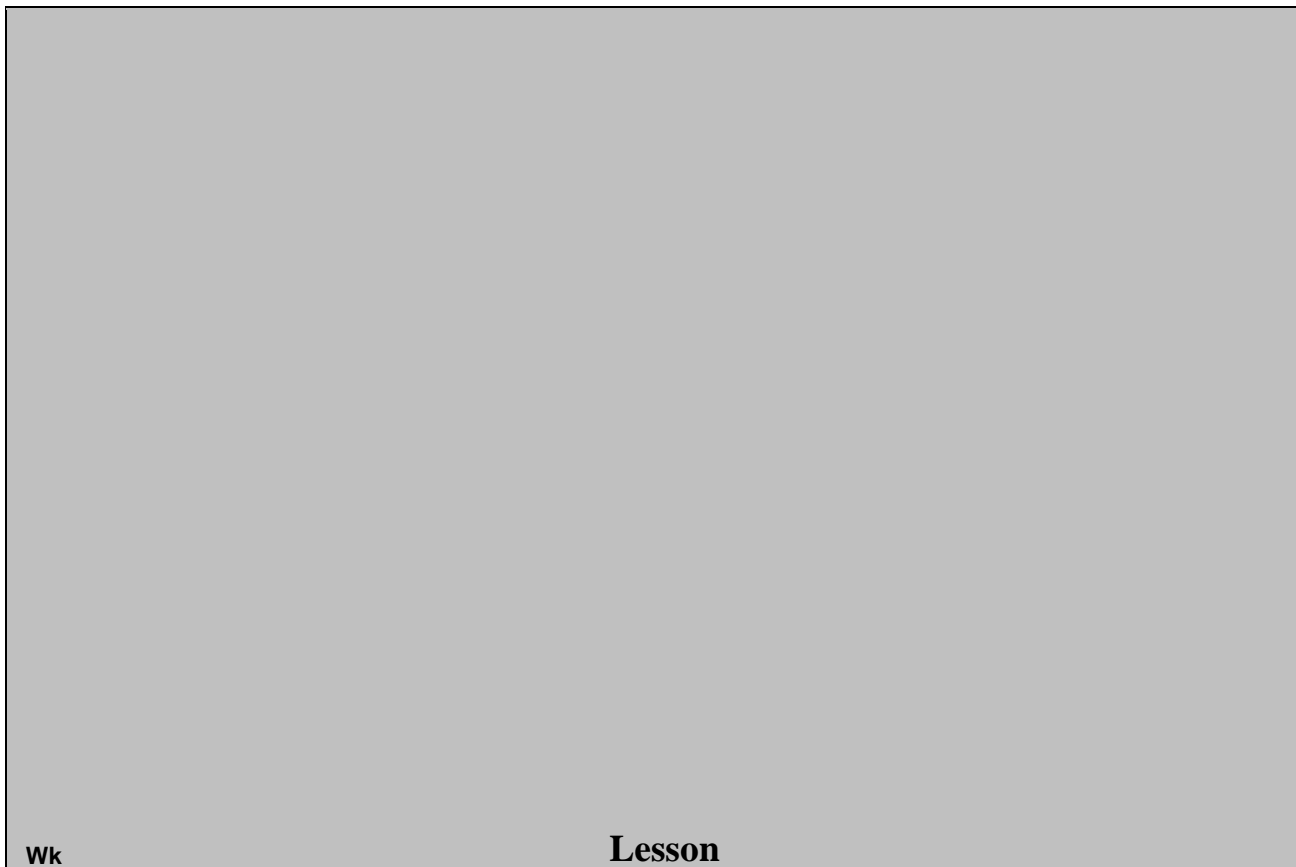
- A. Starting Mileage-15002
- B. Ending Mileage-15223
 Total Mileage-221
- B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #491

- A. Starting Mileage -68765
 Ending Mileage- 70888
 Total Mileage-2123
- B. Fuel: ***See Fuel Report Read Out From Company

Report of the Chief

DEC 18



Wk	Lesson				
	12/3/18	Topic : Truck Main.	2	9	18
		Instructor :Barlow			
	12/10/18	Topic : meeting			
		Instructor:Shaller		15	
		Topic:			

		Instructor:			
		Topic:			
		Instructor :			
		Topic:			
		Instructor:			
		Topic:			
		Instructor:			

Comments:

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

ALARMS	RESPONSE	TIMES
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**Report of the
CHIEF
DEC. 18**



Fire	12	Avg Members Response (F)	3	MED AVE.	1
EMS	4	Avg Alarm to Response	0:07	0700 - 1500	11
Standby		Avg Alarm to Arrival	:09	1500 - 2300	4
Total	16	Total Time In Service (hh:mm)	4:11	2300 - 0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	13	Village of Port Dickinson	4	Fire Loss	
Received	1	Town of Dickinson	3		
Engine 99		Town of Fenton	9		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

CODE	D ESCR PTION	D ESCR PTION				
111	Building Fire				322	MVA with Injuries
112	Structure / No Building				400	Hazardous Condition
113	Cooking Fire				411	Flammable Liquid Spill
114	Chimney				412	Natural / LP Gas Leak
116	Burner / Boiler / Furnace				424	CO Detector Activation
118	Trash / Inside Building				463	MVA no Injuries
121	Mobile Home Residence				500	Service Call
130	Vehicle (All)				531	Smoke / Odor Removal
141	Forrest / Woods / Wild land				561	Open Burning
142	Brush / Grass				571	Cover Assign / Standby
150	Trash / Outside Fires				600	Good Intent Call
163	Outside Gas / Vapor Exp				611	Cancelled en Route
170	Garden / Orchard / Crops				710	False Malicious
200	Over Pressure Rupture				730	False Malfunction
240	Explosion / No Fire				740	False Unintentional
243	Fireworks Exposure / No Fire				800	Severe Weather
300	Rescues / EMS				900	Special Incident
					TOTAL	172

Comments:

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman