

Village of Port Dickinson Planning Board

Proposed Meeting Minutes

October 15, 2019

In Attendance:

Planning Board members: Gary Campbell-Chair, Rob Moss, Emily Carpenter (alt)

Zoning Board of Appeals: Eric Backland-Chair, Joseph Griswold, Robert Sherling, Paul Kallfelz, ???

Village Attorney: Nathan Vanwhy

Village Code Enforcement Officer: John Broughton

Guests: Steven McElwain- Engineer for 777 Chenango Street LLC, Mary Ann Burke- Partner in LLC

Residents: Approximately 10

Minutes:

1. Village Planning Board convened at 6:40pm in Village hall
2. Board members reviewed and approved meeting minutes from previous meeting on May 23, 2017
 - R. Moss made motion to approve minutes, E. Carpenter seconded, approved unanimously
3. Business: No Old Business discussed
4. New Business: Recommendation to Zoning Board of Appeals regarding variance request from 777 Chenango Street LLC
 - 4.1. Mary Ann Burke of 777Chenango Street LLC related that her company had purchased the property at 777 Chenango Street
 - In 2018 and has made several improvements to the parking lot and buildings. She stated that they also began construction of a parking Area in the middle of the three apartment buildings for additional parking due to most tenants having more than one vehicle and to Alleviate parking on Chenango Street. She further stated that she was unaware that her firm was in violation of the Village Zoning Code.
 - 4.2. Eric Buckland, Zoning Board Chair, read from the appeal from 777 Chenango Street LLC, requesting a use variance to enable them to complete The parking lot.
 - 4.3. Steve McElwain, engineer, provided an updated site plan for the parking lot and entrance.
 - 4.4. After questions from the Planning Board members regarding drainage, access, handicap spots, etc., A motion was made to recommend to the Zoning Board Of Appeals to approve the variance, subject to further changes to the site plan required by the Zoning Board and any other Requirements from the County or State.
 - 4.5. Motion made by R. Moss, seconded by E. Carpenter, to recommend that the Zoning Board of Appeals approve the Variance.
 - 4.6. Motion approved unanimously
5. Motion made by E. Carpenter to adjourn
6. Motion seconded by R. Moss
7. All in favor
8. Meeting adjourned at 7:10pm

Respectfully submitted: G. Campbell-Chair