

**Village of Port Dickinson
Monthly Board Meeting
November 12, 2019
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro
	Attorney	William Graves
	Clerk	Susan Fox
	Treasurer	Sandra Reifler
Absent:	Trustee	Charles Harding

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

PUBLIC HEARING:

APPROVAL OF MINUTES:

Motion by Trustee Aagre, seconded by Trustee Cashman, for approval of the minutes of the October 8 & 22, 2019 meeting s

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
NAY NONE

PUBLIC COMMENT:

- Brian Wood wanted to know what material was used in paving Chenango St in the Town of Fenton. Mayor Burke responded that it is the same material used in paving all Broome County roads.
- Sandra Wood requested info on sewer rates for next year. Mayor Burke responded that it could be as early as mid January 2020 or as late as May 2020. Outside users of the plant have no representation on the Board and no input on decisions. Asked about the possibility of seeking grant funding for the leaf vacuum and the expansion of Binghamton PreCast. Mayor Burke responded that the Village applies for grants that are applicable to Village projects. The Planning Board will meet on 12/10/19 to discuss Binghamton PreCast plan for an additional building.
- Dave Robertson – asked about putting leaves to the curb in cans. He was advised that is allowable. Mayor Burke indicated that in response to previous questions – NYSEG has installation of an additional street light in their schedule. Mr. Robertson requested information on alternate street parking and indicated that it is difficult to pass through the end of Summer St at Grant due to cars parked on both sides. Mayor Burke indicated that the Police Dept is putting warnings on cars for the month of November and will be watching that location.

TREASURER’S REPORT: The Treasurer reported that the audit has started.

AUDIT AND PAYMENT OF CLAIMS: Abstract #9 (2019-2020)

Motion by Trustee Cashman, seconded by Trustee Aagre, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$18,972.53

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
NAY NONE

Motion by Trustee Aagre, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$254.50

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$686.88

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO

NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association: *No report*

Public Works: *Trustee Cashman reported that employees are working hard to finish leaf pickup. He has obtained information for purchasing a new leaf vacuum – to be discussed for the 2020-2021 Budget.*

Planning Board: *Meeting 12/10/19 at 7:00PM*

Public Safety: *See reports which follow.*

Water/Sewer

Some Good News: there were no new breaks during the last 30 days in any Village-maintained water mains or sewer lines. This was the first full month since January that all 3 pumps at the Wayne Ave Pump Station were operational, with none needing to be pulled for some type of maintenance. All were running as they should. Our DPW team has done a very good job keeping the pump systems at our Lift Stations cleaned-out and functioning properly. Overall, it was a good month and we hope in continues.

Zoning:

RESOLUTIONS:

1. Motion by Trustee Aagre, seconded by Trustee DeGennaro, for a resolution adopting the Village of Port Dickinson Police Department Body Camera policy.
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
 NAY NONE

2. Motion by Trustee DeGennaro, seconded by Trustee Aagre, for a resolution authorizing the Mayor to sign a Fire Protection Services with the Town o Dickinson for 1/1/20-12/31/22
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
 NAY NONE

3. Motion by Trustee Aagre, seconded by Trustee Cashman, for a resolution authorizing the Village Clerk/Tax Collector to file the 2019-2020 Delinquent Taxes with Broome County Office of Management & Budget
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
 NAY NONE

4. Motion by Trustee Cashman, seconded by Trustee Aagre, for a resolution approving the Mayor’s appointment, effective 11/12/19, of Emily Carpenter to the Planning Board for a term to expire 12/31/2024 and Edward Corcoran as an Alternate Member of the Planning Board for a term to expire 12/31/2020
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
 NAY NONE

5. Motion by Trustee Aagre, seconded by Trustee Cashman, for a resolution authorizing a payment of \$2457 to Hitchcock Painting for painting of the fire bays as the lowest estimate. Should Hitchcock Painting not start work by 11/25/19, the contract will go to Pickett’s Painting for \$3450.00, the 2nd lowest estimate.
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
 NAY NONE

OLD BUSINESS:

NEW BUSINESS:

- Attorney VanWhy is reviewing the Village Code and procedures for collecting unpaid water/sewer accounts and will have an updated due process policy and procedure for review at the 11/22/19 meeting.
- Attorney Graves reported that hazardous material restrictions on Village streets is governed by Federal regulations. If Village requirements are going to be more restrictive than Federal regulations, the Village must apply for a waiver. Coughlin & Gerhart does not do this as part of their retainer. Mayor Burke will contact a Federal source on feasibility of the proposal.
- Mayor Burke received a letter from Assemblyman Crouch regarding the Village request for waiver of the residency requirement for volunteer fireman. The request will be put on the agenda for the next legislative session.
- Mayor Burke announced that Officer Paul Buttacavoli will be retiring on 12/31/19 but will continue as a part-time Officer.

ADJOURNMENT: Motion by Trustee Aagre, seconded by Trustee DeGennaro for a motion to adjourn at 6:45 PM.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	October	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2019	Chief:	Douglas Pipher
Report Date:	11/12/19	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:98 (109)

Med calls-8
Mental health-1
MVA/no injury-1
PDFD-3
DV-2
Domestic-2
Search warrant assist-1
Escort-1
Civil matter-1
Fraud/scam-1
Criminal mischief-1
Annoying youth-1
Multi V&T-1
Check welfare-4
Harassment-1
Suspicious-6
Stolen vehicle-1
Recovery of stolen vehicle-1

Miscellaneous-52 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

Assist Other Agencies-(9)

Broome County Sheriff

Mental health-1 Disturbance-1
Runaways-4 Medic call-1
Alarm-1 Domestic-1

Vehicle and Traffic Enforcement

TSLE&D Issued-9
 Miscellaneous-5
 Cell phone use(1225.c2)-0
 Texting(1225.d)-1
 Window tint-0
 Seatbelts-0
 Child safety seat-0
 Speeding-0
 Speeding in school zone-0

Aggressive driving-3**Parking tickets issued-(6)****Charges-0(1)****Patrol vehicle #492**

- A. Starting Mileage-28396
- B. Ending Mileage-29916
 Total Mileage-1520
- B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #491

- A. Starting Mileage -79622
 Ending Mileage- 80190
 Total Mileage-568
- B. Fuel: ***See Fuel Report Read Out From Company

Village of Port Dickinson

Village Hall, 786 Chenango Street
 Port Dickinson, New York 13901
 Telephone: (607) 771-8233
 Fax: (607) 722-0072

John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

October 2019

Total Miles Driven :18

To: **Board of Trustees**

From: **John M. Broughton**
Code Enforcement Officer

Issued several garbage can/ removal warnings, and grass in street warnings

*Follow up on 758 and 758-1/2 Chenango St. owner has not attempted any repairs per court agreement in the fall of 2017, court date is scheduled for 6/15/18, met in court with the atty and Judge and allowing owner more time to complete repairs as he has begun the work, court date is 08/16/18....recieved 2 calls from residents about this property, met in court and owner agreed to make significant progress by the next court date in September which he has failed to do, also was to notify me of his plans for the rear house by 8/30/18 which he failed to do. Requested building inspector to do an unsafe structure evaluation on the rear house.... Owner did not complete the repairs and we met at court and asked the judge for a \$300.00 fine which was granted. I am now awaiting the unsafe structure report for the rear house from building inspector and will have that served upon the owner as well as another violation for the front house and garage repairs that were not completed from the previous violation. Met with Village engineer and building inspector at the site to review the status of the rear property, awaiting engineers report, I have a 2nd violation notice for the front house ready to be served when the rear property paperwork is prepared...12/2018 waiting engineers report for court paper to be drafted. Will be speaking with the owner during April 2019 and also awaiting engineering report from Ron Lake...Spoke with Atty Graves and will be drafting Supreme Ct documents.... Atty Graves turning this case over to new Atty who will be drafting court document to serve in Town Court...**Attended September board meeting for this case and the owner did not show up, awaiting next step in legal action from Atty.Vanwhy***

*Issued new violation to 801 Chenango st for paint on house and garage, received a call from homeowner who asked if he could have more time to complete the painting, advised him to send me a letter requesting the extension and I would grant one, no work started as of 6/10/19, will follow up with the owner...**owner has chipped/scraped the surfaces and ihas the lower level painted on the residence and the garage***

*Issued paint violation to 662 Chenango St, owner has not started any painting repairs or contacted me , will be issuing an appearance ticket to court...appearance ticket issued to court, owner did not show up for scheduled arraignment and the court advised they would send her a re-scheduled date...**New court date is 11/14/19***

*Contractor to also quote sidewalk repair/replace at 10 Beacon St, Trustee Harding has a quote and awaiting for him to issue the go ahead for contractor to replace sidewalk, also issued owner a violation for having his shrubbery to high and to close to the sidewalk, our process served attempted to serve this in person when the owner slammed the door in his face and would not accept the service, process server was going to affix to residence and also mail him a copy.... **Owner did not cut/trim his shrubbery and the village contractor performed the work, and then received a letter and FOIL from the owner in regards to the shrubbery, I have advised our sidewalk contractor to hold off on the replacement of the defective sidewalk until the shrubbery issues with the owner are resolved***

*Issued violations to 22 Dickinson Ave for garbage and paint, **met with the owner on site and he will be starting the painting as soon as he can and will try to complete this season, he removed all the garbage from the site immedietlyAlso received a new complaint about an unregistered trailer in driveway and garbage cans out front, owner removed them and is now in compliance for the new violations***

Issued gutter violation to 7 Lincoln St, the piece of gutter is removed from the front porch, contractor replaced the roofing on the porch and installed the gutter, case closed

Issued paint violation to 735 Chenango St for rear barn, received a call from the owners and they will be starting the process of painting this season but have asked for an extension to complete until next spring, I gave them the extension

Issued several maint violation to 28 Kirkwood Ave due to it going up for auction, received a call from a property maint company that is working with the owner and bank to bring property into compliance and the auction has been delayed indefinitely

Issued 0 new building permits and followed up on several open projects and updated case files.

Received an application from Binghamton Pre-cast for a storage building, denied the permit based on the need for planning board approval

Consulted with V/Atty on parking lot permit application for 777 Chenango St, spoke with owner in reference to upcoming meeting with Planning/Zoning Boards so that they can be prepared to answer all the boards questions.....Attended ZBA/Planning Board meeting and the use variance was denied, owner has 4 months to appeal the decision and will speak with them in the spring about planting the grass, also advised them one of their tenants put an old couch frame out front and they removed immediately

Monitoring the construction at 855 Chenango St as they are installing a roof, owner advised he will contact me when the remodel inside starts for a permit

Report of the CHIEF

October 2019



Alarms

ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	3	Med Avg	2
EMS	6	Avg Alarm to Response	4	0700-1500	7
Standby		Avg Alarm to Arrival	6	1500-2300	2
Total	14	Total Time in Service (hh:mm)	3:01	2300-0700	5
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	8	Fire Loss	0
Received	6	Town of Dickinson	2		
Engine 99		Town of Fenton	4		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	1		
		Civilian Death	0		

CODE	DESCRIPTION	YTD	CODE	DESCRIPTION	YTD
111	Building Fire		322	MVA w/Injuries	1
112	Structure/No Building		400	Hazardous Condition	2
113	Cooking Fire		411	Flammable Liquid Spill	
114	Chimney		412	Natural/LP Gas Leak	1
116	Burner/Boiler/Furnace		424	CO Detector Activation	2
118	Trash/Inside Building		463	MVA no Injuries	
121	Mobile Home Residence		500	Service Call	
130	Vehicle (All)		531	Smoke/Odor Removal	
141	Forrest/Woods/Wild Land		561	Open Burning	
142	Brush/Grass		571	Cover Assign/Standby	
150	Trash/Outside Fires		600	Good Intent Call	
163	Outside Gas/Vapor Exp		611	Cancelled en Route	
170	Garden/Orchard/Crops		710	False Malicious	
200	Over Pressure Rupture		730	False Malfunction	
240	Explosion/No Fire		740	False Unintentional	2
243	Fireworks Exposure/No Fire		800	Severe Weather	

300	Rescues/EMS	6	900	Special Incident		
				TOTAL	14	142

Comments:

**Report of the Chief
October 2019**



TRAINING

SUMMARY	Training	Average	Total
	Hours Offered	Members Present	Man Hours
October	10	9	88
YTD Totals	91	6.4	606

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	10/7/2019	Sexual Haraasment Training Instructor : Barlow	2	10	20
	10/14/2019	Topic: Monthly Meeting Instructor: BOD	8		
	10/21/2019	Topic: App Interview, Audit Books Instructor: BOD	2	11	22
	10/25/2019	Topic: Halloween in Park Instructor: ALL	4	7	28
	10/28/2019	Topic: By-law andConstitution Review Instructors: Barlow	2	9	18

Respectfully
Submitted,
Mike Scott, Chief

cc: Commissioner DeGennaro