

VILLAGE OF PORT DICKINSON  
Village Board Meeting Agenda  
April 14, 2020  
6:00 pm  
Port Dickinson Village Hall

**Please take a moment to ensure that your cellphones are OFF or SILENCED.**

CALL TO ORDER

PUBLIC HEARING:

Proposed Local Law 4-2020, "A Local Law Amending Chapter 22 of the Village Code entitled 'Animals'

APPROVAL OF MINUTES: March 10 & 24, 2020 meetings

PUBLIC PARTICIPATION:

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS #17 (2019-2020)

- 1. Abstract of Unaudited vouchers for the General Fund for \$4,415.10
- 2. Abstract of Unaudited vouchers for the Water Fund for \$10,762.43
- 3. Abstract of Unaudited vouchers for the Sewer Fund for \$80,244.72

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Charles Harding, Trustee

Planning – Comprehensive Plan Public Open House postponed

Public Works – Michael Cashman, Trustee

*YARD WASTE PICKUP BEGINS TUESDAY APRIL 7.*

*Cut grass will be collected in April and May but the last day for grass collection will be Tuesday May 26. Remaining lawn debris will continue to be collected as usual.*

*ALL DEBRIS MUST BE IN SOLID CONTAINERS. Max. 40lbs. Overweight containers/bundles will not be picked up. NO PLASTIC BAGS. BRANCHES MUST BE TIED IN 4 FT. LENGTHS or IN CONTAINERS. Place containers/bundles between the sidewalk and the curb after 2PM on Mondays.*

*We have distributed information on the benefits of leaving grass clippings on the lawn and composting. Further information is available from Broome County Cooperative Extension on Front St.*

Public Safety – James DeGennaro, Trustee

Reports attached

Parks, Water & Sewer – Robert Aagre, Trustee

*1. In the effort to save money and provide better service, we switched to Sentry Security Systems at our 5 sewer pumping stations.*

*2. We used the recent Grant Money from the NYS Urban Forestry Council to purchase 20 sapling trees, some for the Park and public spaces, others for homeowners for their yards to help maintain the tree*

canopy in our Village. Those wishing to have a tree can call Village Hall and leave their contact name, address, phone number.

3. All pump systems for water and for sewer are normally; all water testing results are where they should be.

4. Playground equipment in the Park remains closed at the current time. Walking trails remain open and residents are encouraged to use them, with proper separation.

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

- 1. Resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on the 2020-2021 Budget
- 2. Resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on Proposed Local Law 5-2020 amending Section 49-8 of the Village Code entitled “Sewers”
- 3. Resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on Proposed Local Law 6-2020 amending Section 62-8A of the Village Code entitled “Water”
- 4. Resolution determining that Proposed Local Law 4-2020, amending Chapter 22 of the Village Code entitled “Animals”, is a Type II action, a SEQRA form is not needed
- 5. Resolution Approving Local Law 4-2020, “A Local Law Amending Chapter 22 of the Village Code entitled ‘Animals’ as follows:

At a regular meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of April, 2020, the following resolution was offered and seconded:

**WHEREAS**, pursuant to an Emergency Order of the Governor of the State of New York, notice was given that the Village Board will hold a Public Hearing on April 14, 2020 at 6:00 p.m. via Zoom Video Conference for Local Law No. 4 of the Year 2020 entitled “A Local Law Amending Chapter 22 of the Village Code entitled ‘Animals’”; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

**WHEREAS**, said public hearing was duly held on the 14th day of April, 2020 at 6:00 p.m. and all parties attending by videoconference were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 4-2020 entitled “A Local Law Amending Chapter 22 of the Village Code entitled ‘Animals’” a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

NEW BUSINESS/DISCUSSION:

ADJOURNMENT

## Village of Port Dickinson

Village Hall, 786 Chenango Street  
 Port Dickinson, New York 13901  
 Telephone: (607) 771-8233  
 Fax: (607) 722-0072

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### John M. Broughton, Code Enforcement Officer

#### MONTHLY REPORT

January/February/March 2020

Total Miles Driven :26

To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued several garbage can/ removal warnings, and snow on sidewalk violations*

*Follow up on 758 and 758-1/2 Chenango St. owner has not attempted any repairs per court agreement in the fall of 2017, court date is scheduled for 6/15/18, met in court with the atty and Judge and allowing owner more time to complete repairs as he has begun the work, court date is 08/16/18....recieved 2 calls from residents about this property, met in court and owner agreed to make significant progress by the next court date in September which he has failed to do, also was to notify me of his plans for the rear house by 8/30/18 which he failed to do. Requested building inspector to do an unsafe structure evaluation on the rear house.... Owner did not complete the repairs and we met at court and asked the judge for a \$300.00 fine which was granted. I am now awaiting the unsafe structure report for the rear house from building inspector and will have that served upon the owner as well as another violation for the front house and garage repairs that were not completed from the previous violation. Met with Village engineer and building inspector at the site to review the status of the rear property, awaiting engineers report, I have a 2<sup>nd</sup> violation notice for the front house ready to be served when the rear property paperwork is prepared...12/2018 waiting engineers report for court paper to be drafted. Will be speaking with the owner during April 2019 and also awaiting engineering report from Ron Lake...Spoke with Atty Graves and will be drafting Supreme Ct documents.... Atty Graves turning this case over to new Atty who will be drafting court document to serve in Town Court...Attended September board meeting for this case and the owner did not show up, awaiting next step in legal action from Atty. Vanwhy*

*Issued new violation to 801 Chenango st for paint on house and garage, received a call from homeowner who asked if he could have more time to complete the painting, advised him to send me a letter requesting the extension and I would grant one, work about 50% complete and I was advised it will be 100% in spring of 2020*

*Issued paint violation to 662 Chenango St, owner has not started any painting repairs or contacted me , will be issuing an appearance ticket to court...appearance ticket issued to court, owner did not show up for scheduled arraignment and the court advised they would send her a re-scheduled date...New court date is 11/14/19 owner did not show up for court and the court will be issuing a criminal summons Provided court with updated address for service of criminal summons.... Case will be delayed due to courts being shut down*

*Issued paint violation to 735 Chenango St for rear barn, received a call from the owners and they will be starting the process of painting this season but have asked for an extension to complete until next spring, I gave them the extension until spring of 2020*

*Issued 2 new building permits and followed up on several open projects and updated case files and will be closing out several permits with certificates of compliance*

*Received an application from Binghamton Pre-cast for a storage building, denied the permit based on the need for planning board approval and now awaiting county 239 review, planning board granted approval and I issued them there permit after receiving the required documentation from the engineer, also spoke with Mr Abbey about the potential upcoming project for a new office building which is still in the design phase*

*Received a complaint about a single family home on Dickinson Ave with potentially too many occupants residing there , followed up with Atty and owner and awaiting response from owner as to how many people actually reside there and thee familial relation, as of last contact with owner he was satisfied that all the occupants listed on the lease are related and he will be providing me with the square footage of the rooms for verification and compliance with NYS Code and I will review for compliance, information was received by owner and I prepared my summary report for review to Village Atty*

*Patrolled village and identified several properties that I will be following up on in late April or early May but due to the courts being shut down I may need to allow further extensions for repairs to be made as any new cases will likely be delayed until all cases from the shutdown are heard*

Village Water Consumption for : Mar-20

Read dates:	Binghamton meter	Fenton Large	Fenton Small
3/31/2020	35705000	14803281	3145522
3/2/2020	35676600	14423198	3051694
Usage	28400	380083	93828

Total cubic ft: 502311

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Read dates:	Town of Fenton Sewer Readings	Rate:	2.8
3/31/2020	50030400		cu.
3/2/2020	49942700		Ft/min
Total	87700 cu. ft.	Time:	2:00pm

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Read dates:	Wayne Ave.	sewer station readings (hours):		
	Pump1	Pump 2	Pump 3	
3/31/2020	5703.4	18444.2	16957.2	
3/2/2020	5675.2	18416.5	16931.6	
Totals	28.2	27.7	25.6	

Total hrs. 81.5



# The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street  
Port Dickinson, New York 13901  
Telephone: (607) 722-1255  
Fax: (607) 722-0072

**Douglas E. Pipher, Chief of Police**

## **Police Department Monthly Report**

Report Month:	<b>March</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2020</b>	Chief:	<b>Douglas Pipher</b>
Report Date:	<b>04/06/20</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

### **Total Complaints Received: 101 (108)**

Med calls-5  
MVA-2  
DV-3  
Check welfare-1  
Suspicious-1  
Civil-1  
Neighbor dispute-1  
Burglary/CPCS 7-1  
Burglary-1  
Attempted Burglary-1  
Tresspass-1  
Encon-1  
Assist child protective-2  
Loud music-1  
PDFD-1  
Noise-1  
911 hang up-1

**Miscellaneous-70** \*Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.

### **Assist Other Agencies-(6)**

#### **Broome County Sheriff**

Domestic-1  
Traffic control-1  
Fire alarm-1

Run aways-2

**NYSP**

Stolen vehicle-1

**Vehicle and Traffic Enforcement**

- TSLE&D Issued-0
- Miscellaneous-
- Cell phone use(1225.c2)-0
- Texting(1225.d)-0
- Window tint-0
- Seatbelts-0
- Child safety seat-0
- Speeding-0
- Speeding in school zone-0

**Aggressive driving-0**

**Parking tickets issued-(24)**

**Charges-1(1)**

One male charged with CPCS 7<sup>th</sup> degree, a misdemeanor.

**Patrol vehicle #492**

- A. Starting Mileage-33889
- B. Ending Mileage-35943
- Total Mileage-2054
- B. Fuel: \*\*\*See Fuel Report Read Out From Company

**Patrol Vehicle #491**

- A. Starting Mileage -83518
- Ending Mileage- 86387
- Total Mileage-2869
- B. Fuel: \*\*\*See Fuel Report Read Out From Company



**Report of the Chief  
March 2020**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
March	4	9	50
YTD Totals	16	9	140
Non Department 35 Training	10		34

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	3/2/2020	Topic: Truck Check Instructor :ALL	2	8	16
	3/9/2020	Topic: Monthly Meeting Instructor: BOD		14	
	3/16/2020	Topic: Covid-19 and SOP's Instructor: ALL	2	9	18
	3/7/2020	Topic: Binghamton Parade	2	5	10
	3/7/2020	Topic: CVHS Parade	2	2	4
	3/12/2020	Topic: Fire Police Meeting	2	2	4
	3/14/2020	Topic: Hillcrest Parade	2	6	12
	3/16/2020	Topic: County Covid -19 Meeting	2	5	10

**Report of the  
CHIEF  
March 2020**



**Alarms**

ALARMS		RESPONSE		TIMES+A1:I39	
Fire	8	Avg Members Response (F)	2	Med Avg	0
EMS	3	Avg Alarm to Response	0:05	0700-1500	5
Standby		Avg Alarm to Arrival	0:02	1500-2300	4
<b>Total</b>	<b>11</b>	Total Time in Service (hh:mm)	1:50	2300-0700	2
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	3	Fire Loss	
Received		Town of Dickinson	2		
Engine 99		Town of Fenton	6		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION	YTD	CODE	DESCRIPTION	YTD
111	Building Fire		322	MVA w/Injuries	4
112	Structure/No Building	1	400	Hazardous Condition	2
113	Cooking Fire		411	Flammable Liquid Spill	
114	Chimney		412	Natural/LP Gas Leak	1
116	Burner/Boiler/Furnace		424	CO Detector Activation	1
118	Trash/Inside Building		463	MVA no Injuries	
121	Mobile Home Residence		500	Service Call	
130	Vehicle (All)	1	531	Smoke/Odor Removal	
141	Forrest/Woods/Wild Land		561	Open Burning	
142	Brush/Grass		571	Cover Assign/Standby	1
150	Trash/Outside Fires		600	Good Intent Call	
163	Outside Gas/Vapor Exp		611	Cancelled en Route	
170	Garden/Orchard/Crops		710	False Malicious	
200	Over Pressure Rupture		730	False Malfunction	1

240	Explosion/No Fire			740	False Unintentional	7	8
243	Fireworks Exposure/No Fire			800	Severe Weather		
300	Rescues/EMS	3	17	900	Special Incident		
					<b>TOTAL</b>	11	37